P R O S P E C T U S
S E S S I O N : 2 0 2 5 - 2 6

K. C. Das Commerce College

Guwahati: 781008, Assam

www.kcdccollege.ac.in

A Provincialised College under the Government of Assam

UGC Recognized, AICTE Approved, Affiliated to Gauhati University
NAAC Accredited, ISO 9001:2015

COURSES OFFERED:

H.S. (Commerce)

B.Com. with Major Subjects in

- **Accountancy**
- **Finance**
- **Human Resource Management**
- **Marketing Management**

BBA

BCA

B.A. (Economics Honours)

M.Com.

PGDCA

DISTANCE EDUCATION:

- **IGNOU**
- **MOOCs (Institutional)**
- **Online Certificate Courses (Institutional)**
- **GUCDOE (GU Centre for Distance & Online Education)**

Classes/Courses under the Department of Value-Added Education.

1. **Class for Advanced Learning in Commerce:** Level 1: for H.S. 1st year students
2. **Coaching classes for preparation of CA Foundation Examination** (for students intending to pursue CA course)

UG students to take any one of the following Certificate Courses:

3. **Certificate Courses :**
   - (a) Service Marketing Management
   - (b) Capital Market & Stock Broking
   - (c) Green Banking
   - (d) Filing of IT, TDS and GST Returns
   - (e) Tally
   - (f) Personality Development and Soft Skills Enhancement
   - (g) NGO Management
   - (h) E-commerce
   - (i) Trading for Beginners
   - (j) Quantitative Aptitude

4. **Certificate Course (for PG Students)**
   - (a) Responsible Leadership

Vision

K. C. Das Commerce College was established with the vision of catering to the need of Commerce education at the tertiary level to tap the intrinsic potential of aspiring youths of the State. The College aspires to uphold the ethos of national policies of education, stay relevant across time and contribute towards nation building and development. The College seeks to make the students courageous enough to appreciate creativity, inclusiveness, innovation, integrity and quality as well as hardworking enough to acquire these traits, be skillful, employable and adapt to the contemporary challenges. The College desires to promote excellence in teaching, research, interdisciplinary education, leadership and outreach. Cooperation of our instinct and intellect founded upon human values strolls perfectly with our motto: 'To Strive, To Seek, To Learn and not To Yield.'

Mission

Since its inception, our College has been committed to foster individuals realize the ethics reflected in the College's vision. In the new millennium, missions of our College are:

- To enrich students through quality education and thereby empower them.
- To be a model learning institution with a working environment in which the quality of life, mutual support and teamwork on campus are rich and participatory.
- To make higher education accessible to the underprivileged section of the society.
- To encourage students develop and realize their innate potential in co-curricular fields through participation in cultural, extension, literary, sports activities etc.
- To emphasize on sustaining interdisciplinary research and education not only within and across academic fields, but also across institutional, national and cultural boundaries.
- To work hard and stay relevant under any education regime and achieve scholastic brilliance to meet the needs and expectations of the society.
- To sensitize students play a constructive role and contribute towards nation building with honesty, integrity, civilized discourse and good behaviour.
- To enable the guardians to assess their own children and help them to reach their full potential.
- To help teachers improve themselves through self-assessment and professional development

Goals and Objectives

- In order to realize our Vision and Mission, certain goals and objectives have been outlined:
- Encourage students carry out self-assessment and share the needs if any, with teachers and the Principal.
- Provide extra academic support to students to better their previous results.
- Provide opportunities of education, skills enhancement and employability through regular and value-added courses and tutorials.
- Enhance learning of the students through innovative educational environment.
- To enable students to develop a sense of culture, patriotism and morality through human values.
- Encourage students develop and realize their innate potential in co-curricular fields through participation in cultural, extension, literary, sports activities etc.
- To encourage and develop research culture among the faculty members.

Motto

To Strive, To Seek, To Learn and not To Yield

Let us break it down:

To Strive refers to the act of engaging with meaning or getting involved in one's life to ensure a better living.

To Seek refers to the desire to obtain or achieve something worthwhile in life. It is the act of seeking something that would enrich our lives and give us joy and satisfaction.

To Learn refers to the act of acquiring knowledge or expertise by understanding facts or ideas. Learning is a continuous process which helps to gain new experiences and handle a wide range of challenges with clarity and confidence.

And Not to Yield denotes our ability of not to give-up, but to keep going or move forward despite the challenges and adversities of life.

Words from the Principal

Dear Prospective Learners,

Swami Vivekananda profoundly stated, "Education is the manifestation of the perfection already in man." Education facilitates personal growth and intellectual empowerment. The individual does not develop alone. Community society, nation and at times humanity, all benefit from education. Higher education in particular, is a key driver for economic progress and global competitiveness. K. C. Das Commerce College aspires to play a pivotal role in helping you unlock your inner strength, wisdom, creativity, and innate potential for greatness.

At K. C. Das Commerce College, we take pride in offering a vibrant and inclusive academic environment that inspires curiosity, cultivates critical thinking, and supports holistic personal development. As you explore the pages ahead, you'll discover our academic programs, enriching extra-curricular opportunities and comprehensive support services that we offer, all thoughtfully designed to help you unlock your maximum potential. K. C. Das Commerce College offers a variety of programmes, including Higher Secondary courses (under ASSEB); undergraduate degrees such as B.Com., B.B.A., B.C.A., and B.A. with Economics Major; as well as PGDCA and M.Com. at the postgraduate level, all affiliated with Gauhati University. Notably, the BBA and BCA programmes are approved by AICTE and all undergraduate courses are aligned with the latest NEP (National Education Policy) guidelines.

The College has a Department of Value-Added Education which offers various Certificate Courses and Counseling Sessions for CA in collaboration with various external agencies and mentorship of reputed professionals. Certificate Courses are offered online and are not restricted to students of the College itself. In fact, our self-developed online infrastructure caters to teaching, learning and evaluation as well. Institutional MOOC Courses are also available online. Students are encouraged to take up these courses as well as SWAYAM courses to enhance their credibility. We adopt a holistic approach to education, offering diverse modes of learning such as industrial visits, field work, guest lectures, seminars, skill-based workshops, webinars and interactive sessions with entrepreneurs and industry experts.

In its 42 years of existence, K. C. Das Commerce College has been able to carve out a respectable niche for itself. Academic results have been very good over the years. For e.g., 72% students secured first class in B. Com. while 100% secured first class in BBA and BCA last year. 86% of the students secured first division in Higher Secondary examinations in 2024. 155 students secured Star Marks and 28 secured distinctions. The College is equally proud of students who participated in international and national level championships or events.

Our students have been our ambassadors and they are disseminating our success stories in various spheres of the society both within and across borders.

At K. C. Das Commerce College, our aim is to provide a nurturing environment that encourages students to discover and develop their inherent talents, both in academic and co-scholastic domains. Our Career Counseling Unit is dedicated to supporting students in identifying career paths and equipping them with the guidance they need to succeed. The College is also a recognized Skill Hub under PMKVY 4.0 (Pradhan Mantri Kaushal Vikas Yojana), reinforcing our commitment to skill development and employability.

In the field of Information Technology, the College has achieved a significant degree of self-reliance. Our IT-R&D Cell actively develops and provides IT services to a number of institutions, opening up exciting opportunities for students to participate in real-world projects and innovation through our A.I. Venture Laboratory.

Stakeholders are working hard to fulfill the targets set in the Institutional Development Plan and catapult the College into a high quality multi-disciplinary institution. Recently K. C. Das Commerce College got selected for the prestigious PM-USHA (Pradhan Mantri Uchchatar Shiksha Abhiyan) grants of the Government of India.

Our guiding principle is "To Strive, To Seek, To Learn, and not To Yield." I extend an invitation to all brilliant minds to explore the vast opportunities that our college offers. As expressed in the ancient Vedic wisdom of the *Rigveda*—"Aano Bhadra Krtavo Yantu Vishwatah," meaning "Let noble thoughts come from all directions", this timeless idea reflects the infinite nature of knowledge. It is this spirit of limitless learning that we aim to foster here. Our vision is to transform K. C. Das Commerce College into a nationally recognized institution of multidisciplinary excellence. We are committed to realizing this vision, and I warmly invite you to join us on this exciting journey as part of our TEAM.

With best wishes,
Dr. Hrishikesh Baruah, M.Sc., Ph.D.
Principal
K.C. Das Commerce College

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ROLL OF HONOURS

K. C. DAS COMMERCE COLLEGE

YEAR	PROGRAMME	POSITION	NAME OF RANK HOLDER	NO. OF 1st CLASS HOLDERS	PASS % OFAHSEC/ GU	PASS % OF COLLEGE
2013	HIGHER SECONDARY	3rd	Pratibha Kabra	164	80.08	96.77
		10th	Somnath Chatterjee			
	B.COM.	3rd (Management)	Payal Chakraborty	72	93	98
		4th (Finance)	Gulshan Khatun			
		5th (Finance)	Priyanka Mandal			
	BBA	College Topper	Ranjita Sarma	03	52.84	60
	BCA	College Topper	-	02	61	100
	M.COM.	10th	Sonali Mahanta		--	96
2014	HIGHER SECONDARY	8th	Sweta Agarwal	185	82.72	98.37
		10th	Kushal Rajgariah			
		10th	Reshma Jain			
	B.COM.	College Topper	Kaushik Paul	178	76.6	97.37
	BBA	1st	Arnab Banerjee	22	--	90
		9th	Farhana Naag			
	BCA	College Topper	Nikita Roy, Sneha Das	02	58	100
	M.COM.	College Topper	Simi Borgohain	40	--	100

Year	Course	Rank	Name			
2015	HIGHER SECONDARY	1st	Sweta Agarwal	196	81.82	97.5
		2nd	Ankit Kedia			
		3rd	Ankit Patowari			
		6th	Shreya Agarwal			
		7th	Abhishek Das			
		9th	Vandana Jain			
		10th	Ishika Agarwal			
	B.COM.	College Topper	Anil Kothari, Asmita Bhattacharjee, Kanchan Kumari	163	94.71	97.4
	BBA	5th	Farhat Parbin	16	73.33	91.67
		7th	Anirban Chakraborty			
	BCA	College Topper	Mukta Bhura	07	71	100
	M.COM.	College Topper	Debaleena Paul	44	--	96
2016	HIGHER SECONDARY	7th	Anjali Gupta	249	86.10	98.7
		10th	Garima Sharma			
	B.COM.	College Topper	Pratibha Kabra	168	93..28	97.30
	BBA	1st	Puja Agarwal	11	53.07	64
	BCA	College Topper	Santosh Sharma, Mridupawan Mazumdar	08	49	100
	M.COM.	5th	Purnima Newar	40	--	98
		10th	Kamaljit Bordoloi			

2017	**HIGHER SECONDARY**	1st	Prashant Goel	255	82.72	96.49
		3rd	Pinkey Debnath			
		5th	Khushali Agarwal			
		6th	Pravin Nagori			
		6th	Nimisha Sharma			
		9th	Abhishek Jain			
		9th	Madhu Jain			
		10th	Natasha Jain			
	B.COM.	College Topper	Navin Bothra	157	92.8	98.8
	BBA	College Topper	Neha Jain	08	59.25	34.49
	BCA		NOT APPEARED			
	M.COM.	College Topper	Papiya Sannyashi	41	--	93
2018	**HIGHER SECONDARY**	College Topper	Binit Jain	186	84.64	97.5
	B.COM.	College Topper	Jyoti Jain	187	91.26	94.31
	BBA	9th	Siddharth Jain	10	68.10	86.95
	BCA	College Topper	Poonam Devi	07	67	75
	M.COM.	College Topper	Sudeshna Dey	36	--	96

Year	Course	Rank	Name	No.	%	%
2019	**HIGHER SECONDARY**	2nd	Ayushi Jain	250	86.70	99.50
		7th	Hansika Chawla			
		8th	Disha Jain			
		10th	Muskaan Pachisia			
		10th	Ishika Agarwal			
		10th	Jagruti Sethia			
	B.COM.	College Topper	Ankita Poddar, Durga Kumari, Snigdha Taran	366	83.92	77.02
	BBA	4th	Ashish Sankhala	04	--	44.44
	BCA	College Topper	Nikita Agarwal	14	--	93
	M.COM.	College Topper	Annie Mazumdar	31	--	97
2020	**HIGHER SECONDARY**	10th	Sakshi Golchha	219	78.28	100
	B.COM.	3rd	Pinkey Debnath	392		83
	BBA	2nd	Begum Lutfa Shirin	19	39.08	43.1
		3rd	Preeti Pareek			
		5th	Kalpana Tiwari			
		7th	Nishika Jalan			
	M.COM	4th	Sanjay Mahato	48	--	92.9
		5th	Manashi Choudhury			
		7th	Dipshikh Chakraborty			
		7th	Himani Tater			
		7th	Neha Khaduria			
		8th	Paulami Gupta			
		9th	Mamta Baruah			
		9th	Shreya Agarwal			
		10th	Priyanka Dey			
		10th	Sanjay Chakraborty			

Year	Course	Rank	Name			
2021	HIGHER SECONDARY	--	No Ranks issued by AHSEC due to Covid	318	99.95	100
	B.Com.	College Toper	Ankita Kohli (CGPA-8.89)	410	50.01	86.13
	BBA	College Toper	Khushi Jain (77.16)	19	52.81	44.68
	BCA	College	Rohit Lodh (CGPA-8.80)	23	43.33	86.20
	M.COM	GU Rank 9th	Debopriya Kar	18	54.49	85.19
		GU Rank 10th	Riya Jain			
2022	HIGHER SECONDARY	State Rank 6th	Deepak Lodha	244	87.26	97.00
		State Highest	Accountancy & Hindi			
	B.Com.	College Toper	Ayushi Jain (CGPA-8.93)	522	82.94	96.15
	BBA	GU Rank 3rd	Nandini Saraf	40	66.39	97.95
		GU Rank 9th	Priya Gaggar			
	BCA	College Toper	Yashna Khakholia (CGPA-8.84)	22	65.71	91.67
	M.COM	College Toper	Manisha Shah (CGPA-7.55)	19	61.21	48.00
2023	HIGHER SECONDARY	State Rank 1st	Varsha Bothra	191	79.57	95.00
		State Highest	Accountancy & BMST			
	B.Com.			501	74%	89%
	B.A.	4TH Rank	Ayush Chakraborty	05	87%	100%
	B.SC	-	-	04	87%	100%
	BBA	-	-	45	82%	88%
	BCA	-	-	22	65%	56.5%
	M.COM	-	-	24	-	90.00
2024	HIGHER SECONDARY	-	-	270	-	97.80%
	B.Com.	-	-	369	-	96.80%
	B.A.	-	-	08	92%	100%
	B.SC	-	-	04	88%	100%
	BBA	-	-	46	-	100%
	BCA	-	-	19	-	100%

COURSES OF STUDY

Course Name	Duration	No. of Semesters
Higher Secondary under AHSEC	2 years	--
Bachelor of Commerce (B. Com.) under GU (With Major in Accountancy, Finance, Human Resource Management, Marketing Management)	3/4 years	6/8
Bachelor of Arts (B.A. Honours in Economics) under GU	3/4 years	6/8
Master of Commerce (M. Com) under GU	2 years	4
Bachelor of Business Administration (BBA) under GU	3/4 years	6/8
Bachelor of Computer Application (BCA) under GU	3/4 years	6/8
Post-Graduate Diploma in Computer Application (PGDCA) under GU	1 year	-
M. Com. Under IGNOU	2 years	4
MBA under IGNOU	2 years	4
B. Com. Under IGNOU	3 years	6
Post-Graduate Diploma in Event Management (PGDEVM) under IGNOU	1 year	2
MOOC (Institutional)	--	--
GUCDOE (GU Centre for Distance & Online Education)	--	--

o **ALL COURSES OTHER THAN HIGHER SECONDARY AND B.COM. ARE SELF-SUSTAINABLE COURSES.**

o **FEES PAID AGAINST ADMISSION INTO SELF-SUSTAINABLE COURSES ARE NON-REFUNDABLE.**

o **THIS DOES NOT APPLY TO COURSES RUN THROUGH DISTANCE MODE.**

ELIGIBILTY CRITERIA

Higher Secondary (Two Year) Course

A student who has passed the H.S.L.C. examination of ASSEB or any other equivalent examination recognized by the Assam State School Education Board (ASSEB).

B.Com. 1st Semester

A student who has passed Pre-University / Pre-Degree / Higher Secondary Examination inArts / Science / Commerce or any other equivalent examination.

B. A. 1st Semester with Economics Honours

A student who has passed Pre- University / Pre-Degree / Higher Secondary Examination in Arts / Science / Commerce or any other equivalent examination can apply.

BBA 1st Semester

A student who has passed the Higher Secondary Examination in Arts, Science or Commerce of the Assam State School Education Board (ASSEB)or any Board or Council recognized by Gauhati University. A student who has passed the three-year Diploma Course in Engineering recognized by Gauhati University and has obtained at least 50% marks can also apply.

BCA 1st Semester

Any student who has passed the Higher Secondary Examination in Arts, Science or Commerce can apply.

M.Com. 1st Semester

A student who has passed the B.Com. Examination of Gauhati University or any other University with Honours is eligible for admission into M.Com. 1st Semester class.

PGDCA

A student who has passed the Degree Examination from any recognized University can apply.

Distance Education

(A) **For IGNOU Courses and other information, contact:**
  - **Dr. Bhababhuti Sarma, Coordinator (98640 67897)**
  - **Dr.Kukil Borah, Asstt. Coordinator (98640 25972)**

(B) **GUCDOE (GU Centre for Distance & Online Education)**
  - **Dr. Safiqul Haque, Coordinator (98641 02580)**
  - **Ms. Pallavi Kakati, Asstt. Coordinator (60014 00271)**

INTAKE CAPACITY

Course Name	Total Seats
H.S. 1st Yr.	**300**
B. Com. 1st Sem. **(With Honours in Accountancy, Finance, Human Resource Management and Marketing Management.)**	**Accountancy 250** **Finance 250** **HRM 125** **Marketing 125** **Total 750**
B.A. 1st Sem. (Honours in Economics)	**30**
BBA 1st Sem.	**65**
BCA 1st Sem.	**35**
M. Com. 1st Sem.	**65**
PGDCA 1st Sem.	**40**

COURSE CONTENT

HIGHER SECONDARY (1+1)

CORE SUBJECTS
English (100 marks each in both H.S. 1st year & H.S. 2nd year)
Modern Indian Language (Assamese / Bengali /Hindi)
(100 marks each in both H.S. 1st year & H.S. 2nd year)

COMPULSORY ELECTIVE SUBJECTS
Business Studies (100 marks each in both H.S.1st year & H.S. 2nd year)Accountancy (100 marks each in both H.S. 1st year & H.S. 2nd year) Economics (100 marks each in both H.S. 1st year & H.S. 2nd year)

OPTIONAL ELECTIVE SUBJECT (ANY ONE OF THE FOLLOWING)
Finance / Computer Science and Application / Business Mathematics and Statistics / Mathematics (100 marks each in both H.S. 1st year & H.S. 2nd year)

FYUGP- B.COM
(Accounting/Finance/Human Resource Management/Marketing)
B. Com : 1st Semester

Programme name	Course name	Total Credit	Total Marks
Minor-1	Indian Financial System	4	100
Major-1	Financial Accounting	4	100
Multi Dis-1	Business Economics	3	75
Value Added Course-1	Environmental Studies	2	50
Ability Enhancement Course	MIL-1/ English (Alt) -1	4	100
Skill Enhancement Course	Business Organisation & Management	3	75

FYUGP- B.COM
(Accounting/Finance/Human Resource Management/Marketing)
B. Com : 2nd Semester

Programme name	Course name	Total Credit	Total Marks
Minor-2	Corporate Accounting	4	100
Major-2	Principles & Practice of Management	4	100
Multi Dis-1	Business Mathematics	3	75
Value Added Course-1	E- Commerce	2	50
Ability Enhancement Course-2	English Communication	4	100
Skill Enhancement Course-2	Principles of Marketing	3	75

B. Com :3rd Semester
Accountancy – Major

Programme name	Course name	Total Credit	Total Marks
Major-1	Advanced Financial Accounting	4	100
Minor-1	Entrepreneurship	4	100
Major-2	Business Laws	4	100
Multi Dis-3	Business Statistics	3	75
Value Added Course-3	Business Etiquette & Soft Skill	2	50
Skill Enhancement Course-3	New Venture Planning / E-Filling of Returns	3	75

B.Com : 3rd Semester
Finance- Major

Programme name	Course name	Total Credit	Total Marks
Major-1	Banking	4	100
Minor-1	Entrepreneurship	4	100
Major-2	Business Laws	4	100
Multi Dis-1	Business Statistics	3	75
Value Added Course-3	Business Etiquette & Soft Skill	2	50
Skill Enhancement Course-3	New Venture Planning / E-Filling of Returns	3	75

B.Com : 3rd Semester
Human Resource Management - Major

Programme name	Course name	Total Credit	Total Marks
Major-1	Human Resource Management	4	100
Minor-1	Entrepreneurship	4	100
Major-2	Business Laws	4	100
Multi Dis-1	Business Statistics	3	75
Value Added Course-3	Business Etiquette & Soft Skill	2	50
Skill Enhancement Course-3	New Venture Planning / E-Filling of Returns	3	75

B.Com : 3rd Semester
Marketing Management - Major

Programme name	Course name	Total Credit	Total Marks
Major-1	Advertising	4	100
Minor-1	Entrepreneurship	4	100
Major-2	Business Laws	4	100
Multi Dis-1	Business Statistics	3	75
Value Added Course-3	Business Etiquette & Soft Skill	2	50
Skill Enhancement Course-3	New Venture Planning / E-Filling of Returns	3	75

B.Com : 4th   Semester
Accounting- Major

Programme name	Course name	Total Credit	Total Marks
Major-4	Fundamentals of Financial Management	4	100
Major-5	Cost Accounting	4	100
Major-6	Income Tax Laws & Practices	4	100
Major-7	Advanced Corporate Accounting	4	100
Ability Enhancement Course-3	MIL-1/ English (Alt) + English Communication	4	100

B.Com : 4th Semester
Finance- Major

Programme name	Course name	Total Credit	Total Marks
Major-4	Fundamentals of Financial Management	4	100

Major-5	Financial Market Operations	4	100
Major-6	Insurance	4	100
Major-7	Cost & Management Accounting	4	100
Ability Enhancement Course-3	MIL-1/ English (Alt) + English Communication	4	100

B.Com : 4th Semester
Human Resource Management - Major

Programme name	Course name	Total Credit	Total Marks
Major-4	Fundamentals of Financial Management	4	100
Major-5	Labour Laws	4	100
Major-6	Industrial Relations	4	100
Major-7	Cost & Management Accounting	4	100
Ability Enhancement Course-3	MIL-1/ English (Alt) + English Communication	4	100

B.Com : 4th Semester
Marketing Management - Major

Programme name	Course name	Total Credit	Total Marks
Major-4	Fundamentals of Financial Management	4	100
Major-5	Retail Management	4	100
Major-6	Customer Relationship Management	4	100
Major-7	Cost & Management Accounting	4	100
Ability Enhancement Course-3	MIL-1/ English (Alt) + English Communication	4	100

B.Com : 5th Semester
Accounting- Major

Programme name	Course name	Total Credit	Total Marks
Internship	Internship	4	100
Major-8	Management Accounting	4	100
Major-9	Fundamentals of Investment	4	100
Major-10	Indirect Taxes	4	100
Major-11	Corporate Laws	4	100

B.Com : 5ᵗʰ Semester
Finance- Major

Programme name	Course name	Total Credit	Total Marks
Internship	Internship	4	100
Major-8	Micro Finance	4	100
Major-9	Financial Services	4	100
Major-10	Fundamentals of Investment	4	100
Major-11	Corporate Laws	4	100

B.Com : 5ᵗʰ Semester
Human Resource Management - Major

Programme name	Course name	Total Credit	Total Marks
Internship	Internship	4	100
Major-8	Strategic Human Resource Management	4	100
Major-9	Labour Welfare & Social Security	4	100
Major-10	Performance Management	4	100
Major-11	Corporate Laws	4	100

B.Com : 5ᵗʰ Semester
Marketing Management - Major

Programme name Major/ Minor	Course name	Total Credit	Total Marks
Internship	Internship	4	100
Major-8	Consumer Behaviour	4	100
Major-9	Personal Selling & Salesmanship	4	100
Major-10	Brand Management	4	100
Major-11	Corporate Laws	4	100

B.Com : 6ᵗʰ Semester
Accounting- Major

Programme name Major/ Minor	Course name	Total Credit	Total Marks
Major-12	International Business	4	100
Major-13	Operation Research in Business	4	100
Major-14	Computerised Accounting	4	100
Major-15	Auditing & Assurance	4	100
Value Added Course-3	Business Etiquette & Soft Skill	2	50

B.Com : 6ᵗʰ   Semester
Finance- Major

Programme name	Course name	Total Credit	Total Marks
Major-12	International Business	4	100
Major-13	Operation Research in Business	4	100
Major-14	Treasury & Risk Management	4	100
Major-15	Marketing of Services	4	100
Value Added Course-3	Business Etiquette & Soft Skill	2	50

B.Com : 6ᵗʰ   Semester
Human Resource Management - Major

Programme name	Course name	Total Credit	Total Marks
Major-12	International Business	4	100
Major-13	Operation Research in Business	4	100
Major-14	Technology in HRM	4	100
Major-15	Training & Development	4	100
Value Added Course-3	Business Etiquette & Soft Skill	2	50

B.Com : 6ᵗʰ   Semester
Marketing Management - Major

Programme name Major/ Minor	Course name	Total Credit	Total Marks
Major-12	International Business	4	100
Major-13	Operation Research in Business	4	100
Major-14	Consumer Affair & Customer Care	4	100
Major-15	Marketing of Services	4	100
Value Added Course-3	Business Etiquette & Soft Skill	2	50

B.A. IN ECONOMICS (Honours)

Four Year Under Graduate Programme (FYUGP)
DEPARTMENT OF ECONOMICS
B.A. Honours in Economics

First Year (leading to Certificate)						Total Credit
	Major (4)	*Minor (4)*	*MULTI-DISCIPLINARY (3)*	*VAC (2)*	*AEC (4)*	*SEC (3)*	
1ST SEM	Introductory Economics (ECO 010104) (Major 1)	Classical Algebra (MAT 0100104)/ Descriptive Statistics (STA0100104)/ Fundamentals of Computer and Programming/ Indian Financial System (Any one) (Minor1)	Basics of Commerce & Management	Environmental Studies (Vac 1)	MIL/ENG (Alt) (AEC1)	Data Collection and Presentation (SEC0102603)	20
2ND SEM	Basic Elements of Economics (ECO-020104) (Major 2)	Calculus (MAT0200104)/ Correlation & Regression, Probability Distributions & Statistical Inference- I (STA0200104)/ Database Management System/ Corporate Accounting (any one) (Minor 2)	Personal Financial Management	Trade & Commerce in India (VAC 2)	Business Communication (AEC2)	Statistical Techniques for Research Methods (SEC 0210503)	20
3RD SEM	Intermediate Economics Course (ECO-030104) (Major 3) & Major 4-as prescribed by GU	Ordinary Differential Equations (MAT0300104) Survey Sampling &Design of Experiments- I(STA0300104)/ Entrepreneurship/ Basics of Operating System and Networking (any one) (Minor 3)	Personal Income Tax Planning	Business Etiquette & Soft Skill (VAC 3)		Data Analysis in Social Science	20

	Major & Minor	Total credit
4TH S E M	1). Public Finance (ECO- 040104) – Major 5 2). Advance Macroeconomics (ECO- 040204) - Major 6 3). Introductory Quantitative Techniques for Economics (ECO- 040304)- Major 7 4). Advanced Microeconomics (ECO- 040404) -Major 8 5) Minor 4	20
5th S E M	1) Development Economics (ECO- 050104) 2) Indian Economy (ECO- 050204) 3) International Economics (ECO- 050304) 4) Intermediate Quantitative Technique for Economics (ECO- 050404) (Major 9,10,11--any 3 from above) 5) Minor 5 6) Internship	20
6th S E M	1) Assam Economy (ECO- 060104) --Major 12 2) Basics of Econometrics (ECO- 060204) --Major 13 3) Fundamental of Financial Analysis (ECO- 060304) --Major14 4) Environmental Economics (ECO- 060404)—Major 15 5) Minor 6	20

MASTER OF COMMERCE (M.Com.)

SEMESTER I

Business Policy Analysis
[BPA] Financial Reporting &
Analysis [FRA]Marketing
Policy Analysis [MPA]
Business Statistics [BS]
Financial Markets & Institutions [FMI]

SEMESTER II

Economic Legislations
[EL] Organizational
Behavior [OB]
Operations Research & Computer in Business [ORCB]
A - Advanced Financial Management [AFM]/B -Strategic Human Resource
Management [SHRM]A-Security Analysis and Portfolio Management
[SAPM]/B- Marketing Research & Consumer Behavior [MRCB]

SEMESTER III

Research
Methodology [RM]
Project
Management [PM]
A-International Financial Management [IFM]/B-Industrial Relations and Labour Laws
[IRLL]
A-Advanced Cost and Management Accounting [ACMA]/B-International
Marketing [IM]
Dissertation - 100 marks = 6 credits (Compulsory for all)

SEMESTER IV

Strategic Management [SM]
Entrepreneurship Management
[EM] Management of Financial
Services [MFS]International
Business [IB]
Strategic Service Marketing [SSM]/Micro Finance [MF]

Four Year Under-Graduate Programme (FYUGP)

BACHELOR OF BUSINESS ADMINISTRATION

Section1: To be implemented from 2025 for Newly Admitted BBA (FYUGP)

Serial Number	Subjects	Core/Major/Minor	Credits
BBA 1stSemester			
1.	Principles of Management	Major-1	4
2.	Financial Accounting	Minor-1	4
3.	Computer Fundamentals	SEC-1	3
4.	Alternative English	AEC-1	4
5.	Managerial Economics	MDC-1	3
6.	Indian Constitution	VAC-1	2
Total			**20**
BBA 2ndSemester			
1.	Business Organization and Systems	Major-2	4
2.	Indian Economic Scenario	Minor-2	4
3.	MI Sand Database Management	SEC-2	3
4.	English Communication	AEC-2	4
5.	Business Mathematics and Statistics	MDC-2	3
6.	Environmental science	VAC-2	2
Total			**20**
BBA 3rdSemester			
1.	Organizational Behaviour	Major-3	4
2.	Financial Management	Major-4	4
3.	Principles of Marketing	Minor-3	4
4.	Training &Development	SEC-3	3
5.	Computer Application	MDC-3	3
6.	Advertising& Pulicity	VAC-3	2
Total			**20**

	BBA 4thSemester		

	BBA 4thSemester		
1.	Human Resource Management	Major-5	4
2.	Management Accounting	Major-6	4
3.	Consumer Behaviour	Major-7	4
4.	Operation Management&Control	Major-8	4
5.	Legal Aspects of Business	Minor-4	4
	Total		**20**
	BBA 5thSemester		
1.	Management of Industrial Relation	Major-9	4
2.	Indian Financial Markets and Operation	Major-10	4
3.	Sales Management	Major-11	4
4.	Business Research Methodology	Minor-5	4
5.	Internship	Internship	4
	Total		**20**
	BBA 6thSemester		
1.	Investment Banking and Financial Services	Major-12	4
2.	Human Resource Development Systems and Strategies	Major-13	4
3.	Income Tax Law & Practices	Major-14	4
4.	Business Policy & Strategy	Major-15	4
5.	Entrepreneurship Development	Minor-6	4
	Total		**20**

Four Year Under Graduate Programme (FYUGP)
BACHELOR OF COMPUTER APPLICATION
FYUGP BCA Review &Proposed new structure: Jan-2025

Section1: To be implemented from 2025 newly admitted FYUGP:

Semester-1			Semester-2		
Type	**Course**	**Credit**	**Type**	**Course**	**Credit**
Core	Introduction to C-Programming	4	Core	Digital Logic Fundamentals	4
Core	Mathematics I	4	Core	Data Structures & Algorithms Using C	4
SEC	SEC-1(Computer Fundamentals and Application Software)*	3	SEC	SEC-2(Web Technologies)*	3
AEC	AEC-1(Languages/Alt. English)	4	AEC	AEC-2 (Communicative Eng)	4
MDC	MDC-1	3	MDC	MDC-2	3
VAC	VAC-1	2	VAC	VAC-2	2
	Total	**20**		Total	**20**

Semester-3			Semester-4		
Type	**Course**	**Credit**	**Type**	**Course**	**Credit**
Core	Computer Organization and Architecture	4	Core	Database Management System	4
Core	Mathematics II	4	Core	Operating system	4
Core	Object Oriented Programming through C++	4	Core	Automata Theory and Languages	4
SEC	LaTex	3	Core	Python Programming	4
MDC	MDC-3	3	Core	System Software/ Advanced Web Programming	4
VAC	VAC-3	2			
	Total	**20**		Total	**20**

Semester-5			Semester-6		
Type	**Course**	**Credit**	**Type**	**Course**	**Credit**
Core	Software Engineering	4	Core	Computer Graphics Optimization Techniques	4
Core	Java Programming	4	Core	Artificial Intelligence Mobile Application Development	4
Core	Computer Networks	4	Core	Data Mining and Warehousing	4
Core	Information Security and Cyber Laws Computer Oriented Numerical and Statistical Methods	4	Core	Project	4
Internship	Internship	4	Core	Graph Theory	4
	Total	**20**		Total	**20**

20

Section 2: To be implemented from 2025 EXISTING FYUGP-2024 Batch:

Semester-1			Semester-2		
Type	*Course*	*Credit*	Type	Course	Credit
Core	*Core-1*	4	*Core*	Digital Logic Fundamentals	4
Core	*Core-2*	4	*Core*	Data Structures & Algorithms Using C	4
Core	*Core-3(Remainsas additional))*	4	SEC	SEC-2(Web Technologies)*	3
SEC	*SEC-1*	3	AEC	AEC-2(Communicative English)	4
AEC	*AEC-1*	2	MDC	MDC-2	3
MDC	*MDC-1*	3	VAC	VAC-2	2
VAC	*VAC-1*	2			
	Total	**22**		Total	**20**

Semester-3			Semester-4		
Type	Course	Credit	Type	Course	Credit
Core *Core*	Computer Organization and Architecture	4	*Core*	Database Management System	4
	Mathematics II	4	*Core*	Operating system	4
Core	Object Oriented Programming through C++	4	*Core*	Automata Theory and Languages	4
SEC	LaTex	3	*Core*	Python Programming	4
MDC	MDC-3	3	*Core*	System Software/ Advanced Web Programming	4
VAC	VAC-3	2	AEC	AEC-3(Special)	2
	Total	**20**		Total	**22**

Semester-5			Semester-6		
Type	Course	Credit	Type	Course	Credit
Core	Software Engineering	4	*Core*	Computer Graphics / Optimization Techniques	4
Core	Java Programming	4	*Core*	Artificial Intelligence / Mobile Application Development	4
Core	Computer Networks	4	*Core*	Data Mining and Warehousing	4
Core	Information Security and Cyber Laws / Computer Oriented Numerical and Statistical Methods	4	*Core*	Project	4
Internship	Internship	4	Minor	Graph Theory	4
	Total	**20**		Total	**20**

Section 3: To be implemented from 2025 EXISTING FYUGP Batch:

- **They have to now select ONLY 2 Core Subjects.**
  One Core out of already taken 3 Cores shall be dropped.

Semester-1				*Semester-2*		
	Completed				*Completed*	
		22				**22**

Semester-3			Type	Course	Credit
			Core	Database Management System Compulsory	4
	Completed		*Core*	Operating system	4
			Core	Automata Theory and Languages	4
			Core	Python Programming	4
			AEC	AEC-3	4
		18		Total	**20**

	Semester-5			Semester-6	
Type	**Course**	**Credit**	**Type**	**Course**	**Credit**
Core	Software Engineering Compulsory	4	*Core*	Computer Graphics Elective Information Security and Cyber Laws Computer Oriented Numerical and Statistical Methods	4
Core	Web Technologies	4	*Core*	Artificial Intelligence Advanced Web Programming Data Mining and Warehousing	4
Core	Java Programming	4	*Core*	Optimization Techniques Mobile Application Development Graph Theory	4
	Computer Networks	4	*Core*	Project	4
Internship	Internship (To be added From last Summer Break)	4	VAC	VAC-3	2
	Total	**20**		Total	**18**

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA)

SEMESTER I

- ICT Hardware
- Programming in C
- Overview of Operating System
- Introduction to Office Automation
- Database Management System

SEMESTER II

- Data Structure through C language
- Internet and Web Technology
- Elective (Choose any one)
  a. GUI Application Programming
  b. Computer Oriented Numerical Methods
  c. Computer Graphics
  d. Object Oriented Programming with C++
- Project

DEPARTMENT OF VALUE-ADDED EDUCATION
K. C. Das Commerce College, Guwahati- 781008

Established in 2019, the Department of Value-Added Education of the College offers the following Value-Added Classes and Courses to students by experienced and dedicated faculties. The goal of the department is to guide students by imparting job-oriented skill enhancement courses simultaneously with regular courses.

Classes offered:
> **CA**: Excellent classes to students opting to pursue CA for preparation of CA Foundation Examination. Experts from ICAI, Guwahati Branch also act as faculties from time to time.

Fees: Rs. 12,500/- each for two instalments.
Duration: 4 months

> **Advance Learning in Commerce** (Level 1) : Excellent classes to students enrolled in HS 1st year for the purpose of preparing them to appear in the professional examinations and best results in HS examinations

Fees: Rs. 4,500/- each for two instalments.

Duration: 6 months

Courses offered (for UG students):

1. **Certificate Course on E-Filing of IT, TDS & GST Returns**

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration:45 hours
Mode of teaching: Online/Offline
Level I   : Accounting for E-filing of Income Tax Returns
Level II   : Accounting for E-filling of TDS Returns
Level III   : Accounting for E-filling of GST Returns

Objective: To provide theoretical and practical knowledge on E-filing and enhance learner's skill of IT, TDS & GST Returns.

Course Outcome: This course will help learners to enhance their skill. The learners' will be able to be self-employed after completion of the course.

2. **Certificate Course on Personality Development and Soft Skill Enhancement**

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration:45 hours
Mode of teaching: Online/Offline

Level I: Personal Grooming, Interpersonal Effectiveness and Communication
Level II: Business Etiquette, Information Technology and Language
Level III: Time Management, Empathy and Mock Interview

Objective: Personality Development is highly valued by the employers and involves paying attention to one's appearance. It will help the students to communicate effectively and confidently. The course will govern the professionalism required in any field.

Course Outcome: By mastering the skills of personal grooming, interpersonal effectiveness and business etiquette, individuals will be able to achieve professional success and growth.

3. Certificate Course on NGO Management

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration:45 hours
Mode of teaching: Online/Offline
Level I   : Concept, Functions and Establishment of NGO, overview of
                 Societies Registrations Act, India's Companies Act
Level II   : Documentation – Legal & Others, preparation of Organisational
                 Profile and Project
Level III   : Different schemes of State Level, National Level and International
                 Level   Funding Agency, preparation of Details Project Report

Objective: To give insight towards development of proper understanding about the concept of NGO Management and also to highlight promotional mechanism to deal with the upcoming opportunities in the field of NGO Sector.

Course Outcome: Learners will get the employment opportunities in all National and International NGOs as well as they will be able to form and operate an NGO in a professional way.

4. Certificate Course on Capital Market & Stock Broking

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration:45 hours
Mode of teaching: Online/Offline

Level I   : Basics of Capital Market and its Functionaries
Level II   :Basics of Stock Broking & its Regulation in India
Level III   : Stock Broking Operations and Challenges

Objective: The objective of the course is to give knowledge on capital market and stock broking in details so that the learners can consider stock broking as a career option.

Course Outcome: The learners will be able to equip themselves with detailed knowledge about capital market, its structure and even choosing Stock Broking as a career. This will allow the learners to take stock broking as a profession, understand basic broking mechanisms, its legal framework.

5. Certificate Course on Green Banking
No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration 45 hours
Mode of teaching: Online/Offline

Level I   : Introduction to Green and Sustainable Banking
Level II   : Green Fund Transfer   and AI in Banking
Level III : Green and Sustainable finance and an overview of its Regulation in India

Objective: The objective of the course is to give a new concept of green banking so that the learners can acquire skill and knowledge to grasp any opportunity of employment in the financial sector.

Course Outcome: This course will enhance skill and knowledge about the modern banking practices available in India. This course will help the learners to avail any job opportunity relating to finance and banking in nature.

6. **Certificate Course on Service Marketing Management**

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration:45 hours
Mode of teaching: Online/Offline

Level 1-   Service Marketing Fundamentals
Level 2 - Selling the Invisible
Level 3-   Integrating People, Technology and Strategy

Objective: To provide insight into the concept of service marketing as different from traditional product marketing. This course will introduce the learners to the distinctive characteristics of service and how participants affect both customer's behavior and marketing strategy.

Course Outcome: The course will help learners to understand service marketing from various perspectives and will also be helpful if participants wish to establish a new service business or manage the existing business more efficiently and effectively.

7. **Certificate Course on E-Commerce**

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration: 45 hours
Mode of teaching: Online/Offline
Level I   : Basic
Level II   : Core
Level III : Expert

Objective: This course will inspire students with online business ideas and motivate them to apply what they learned in the real life.

Course Outcome: Successful completion of this course should lead to the learning outcomes of students- Knowledge and understanding, Intellectual Skills, Subject Specific Skills, and Transferable Skills.

8. **Certificate Course on Tally**

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration 45 hours
Mode of teaching: Online/Offline
Level I   : Basic
Level II   : Core
Level III : Expert

Objective: This course is designed to impart knowledge regarding concepts of Financial Accounting. Tally is an accounting package which is used for learning to maintain accounts.

Course Outcome: Students will possess required skill and can also be employed as Tally software. Students will be able   to get placements in different offices in accounting works.

9. **Certificate Course on Quantitative Aptitude**

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration 45 hours
Mode of teaching: Online/Offline
Level I   : Number System, Simplifications. LCM & HCF, Average and Percentage.

Level II   : Set Theory, Surds & Indices, Logarithm, Linear Equation & Quadratic Equation and Permutation & Combination.

Level III : Ratio, Proportion & Mixture, Time &Work, Profit and Loss & Discount Mensuration, Probability.

Objective: The sole objective of imparting this course is to develop students' mathematical skills and analytical ability which helps them to demonstrate various principles involved in solving mathematical problems and thereby reducing the time taken for performing job functions.

Course Outcomes: After completing this course, students will be able to develop thinking ability, problem solving ability, Quick Decision Making and attention to detail.

10.**Certificate Course on Trading for Beginners**

No. of Levels: 03
Fees: Rs. 1500/- (Rs. 500 for each level)
Course duration 45 hours
Mode of teaching: Online/Offline

Level 1: Financial System and Financial Markets, Stock Exchanges in India and Indices
Level 2: Portfolio and Diversification,
Level 3: Financial Derivatives

Objectives: The main objective of the course is to provide basic skills to operate in stock market and the ways of investing in it. The course will enable the students to enhance their abilities regarding portfolio analysis and knowledge regarding investors' protection under SEBI.

Course outcomes: After completion of the course the students will be able to acquire practical Trading knowledge, understanding the financial markets, stock exchanges, portfolio management and risk and return analysis,

11.**Certificate Course on Responsible Leadership (For PG students)**

Fees: Rs. 1000/-
Course duration 45 hours
Mode of teaching: Online/Offline
Course contents: Leadership Development, Motivation and Personality Development, Team Dynamics, Case Study

Objective-The objective of this course is to give insight towards different dimension of leadership. It helps in developing strategic thinking and producing innovative ideas. It facilitates the students with skill enhancement through communication. The course helps in achieving goals by implementing the plans.

Course Outcome-The paper highlights the workings of employees at work places. It elaborates about the human behaviour at work. Also, the course presents the various ways of resolving matters which can disrupt the workings of the organization. It also includes creativity and creative problem solving which are absolutely essential to become a successful leader.

NAMES OF COLLABORATING PARTNERS/MENTORS UNDER DEPARTMENT OF VALUE-ADDED EDUCATION.

SL. No.	Name of Courses	Course Co-ordinator	Collaborating Partner/Mentor
1.	Responsible Leadership	Dr. Chandra Prabha Bohra	Prof. Rohit Dwivedi, IIM, Shillong (Mentor)
2.	Tally	Mr. Jitumoni Borah	JH Scholar's Link Education, Panbazar, Guwahati
3.	E-Commerce	Mr. Hirajyoti Sarma	JH Scholar's Link Education, Panbazar, Guwahati
4.	Quantitative Aptitude	Mr. Santanu Borah	JH Scholar's Link Education, Panbazar, Guwahati
5.	E-filing of IT, TDS and GST Returns	Deptt. of Accountancy, KCDCC	CA Sachin Shah, CA Mamta Agarwal and CA Nirmal Kr. Agarwal (Mentor)
6.	Capital Market & Stock Broking	Dr. Rohit Bhattacharjee	CA Deepjyoti Singha Roy, Guwahati (Mentor)
7.	Green Banking	Dr. Satyajit Sarma	CA Deepjyoti Singha Roy, Guwahati (Mentor)
8.	Personality Development and Soft Skill Enhancement	Ms. Indrani Bhagawoti	Jettwings Business School, Guwahati
9.	Service Marketing	Dr. Chaitali Das	Veecap Eduventures Private Limited, Guwahati
10.	NGO Management	Dr. Kukil Borah	Global Organization for Life Development (GOLD), NGO, Guwahati
11.	Trading for Beginners	Dr. Runumoni Lahkar Das	Future Studies Academy, Bangalore

For more details with regard to Value Added Courses, one may contact :
Dr. Bipul Ch. Kalita (98640 43490) or visit www.kcdccollege.ac.in

Massive Open Online Course (MOOC)

E-learning is rapidly gaining importance and momentum with the advent of technology. With the Government's **'Digital India'** initiative aiming to digitize India, the college has designed and developed the institutional MOOC platform in website and it was launched on 7th November, 2022.

Institutional MOOC available in college website:

1. **Certificate Course on Basics of Banking and Awareness**
2. **Certificate Course on Machine Learning**

3. **Certificate Course on Branding and Advertising**

The registration fee of the course is **Rs.100** and after completion of the course the students will get a certificate.

Audio Lab:

The Audio Lab of K. C Das Commerce College was established in 2023. The objective of the Audio Lab is to produce Audio Lessons for students so that they can have easy access to online classes. The Audio Lab till now, has produced number of Case Studies and Educational Videos for the students.

MOU and Mentorships

	Number of MoUs, collaborations / linkages			
Sl. No.	Name of the organization	Year of signing	Duration (if any)	Objectives/ Aims
1.	North-Eastern Chapter of EIRC of The Institute of Company Secretaries of India	04-Oct-19	NA	To conduct Class Room Teaching for CS Course managed by Department of Value-Added Education of K C Das Commerce College, Guwahati under the direct supervision and control of North Eastern Chapter of EIRC of ICSI.
2.	JACEEX Ventures LLP, registered Company with the Ministry of Corporate Affairs as well as Under Start Up India having	15-Oct-20	5 Years	To establish a Jaceex Study Centre at the college and to prepare the students from KCDCC to take up Japanese Language Proficiency Test (JLPT) conducted by the Japan Foundation which will help them pass through the employment opportunity open in Japan as well as in India.
3.	Assam Startup- The Nest (IIM Calcutta Innovation Park (IIMCIP) a Sec. 8 Company acting as facilitator and knowledge partner of Nest)	12 October, 2020	2 Years	To create a formal Entrepreneurship Development Cell or leverage existing one to conduct Entrepreneurship Awareness and Motivation workshops/talks to encourage students to participate in entrepreneurship related activities.
4.	Dhemaji Commerce College	3rd March, 2022	3 Years	To organized various students' benefit programmes for academic, technological, socio-cultural promotion considering the scope and challenges of the new National Education Policy 2020.
5.	Tinsukia Commerce College	7th March, 2022	3 years	To organized various students' benefit programmes for academic, technological, sociocultural promotion considering the scope and challenges of the new National Education Policy 2020
6.	Dudhnoi College	28th March, 2022	3 Years	Various students' benefit programmes for academic, technological, socio-cultural promotion considering the scope and challenges of the new National Education Policy 2020
7.	S. B. Deorah College	23rd August, 2022	3 Years	Various students' benefit programmes for academic, technological, socio-cultural promotion considering the scope and challenges of the new National Education Policy 2020

8.	Gems Arts and Science College, Kerala	14th September, 2022	3 Years	Various students' benefit programmes for academic, technological, socio-cultural promotion considering the scope and challenges of the new National Education Policy 2020
9.	Needemy LLP, Bangalore (Enrich My Career (EMC)- Career, Skills, and Education consultancy wing of M/s Needemy LLP)	10th November, 2022	NA	To improve job prospects of graduating students and help them in selecting proper career path and to highlight significance of sustainable development while making career choices.
10.	State Innovation and Transformation Aayog (SITA), Govt. of Assam	2nd August, 2023	NA	
11.	Assam Electronics Development Corporation Ltd. (AMTRON) and Team Lease Edtech Ltd.	25th August, 2023	5 Years	Provision of Employability & Upskilling Services (Apprenticeship/ Internship/ Employee) to students and provision of New Degree Apprenticeship (DA) Programme (Degree, Diploma, Certificate programmes)
12.	Central Sanskrit University, Delhi	25th January, 2024	1year (extendable)	Promote, develop, propagate, disseminate and preserve Sanskrit in all its aspects through any accepted mode, including Sanskrit Learning under its Non Formal Sanskrit Education (NFSE) activity.
13.	Jetwings Business School	24th February, 2025	2 Years	Designing, developing and delivering Personality Development Course for the students.
14.	CA Sachin Shah	25th February, 2025	2 Years	Designing, developing and delivering E-Filing of IT, TDC and GST Return Courses under Value Added Department for the students.
15.	Veecap Eduventures Pvt. Ltd.	10th April, 2025	NA	Faculty Support, Joint Submission of Collaborative Projects, Joint Organisation of Seminars, Symposia, Workshops, Joint Field Works, Guidance in Career Counselling
16.	CA Deepjyoti Singha Roy	12th April, 2025	2 Years	Supporting Value Added Department in designing, developing and delivering courses.

DEPARTMENTS AND FACULTY MEMBERS

Principal: Dr Hrishikesh Baruah, M.Sc., Ph.D.

Vice-Principal 1: Dr. Bhababhuti Sharma, M.Com., Ph.D.
Vice-Principal 2: Dr. Bijoy Kalita, M.Com., Ph.D.

The untiring efforts of a group of eminent educationists and well-wishers gave birth to K. C. Das Commerce College on the 7th day of November 1983. After a few years of its inception, Departmentation was made with related subjects as per the guidelines of G.U & Directorate of Higher Education, Assam.

DEPARTMENT OF ACCOUNTANCY

Accounting being the language of business transaction, the main objective of the Department of Accountancy is to impart learning about the systematic record keeping of all business transactions. It teaches both at the Higher Secondary and UG level. The department organizes seminars and workshops on academics in collaboration with reputed institutions for the benefit of the students. Field Study is conducted every year for B.Com. Final Semester students having Major in Accountancy.

Presently, the following faculty members are serving in the department-

- Dr. Bipul Ch. Kalita- M.Com., M.Phil., Ph.D., Associate Professor & HOD
- Dr. Bijoy Kalita- M.Com., Ph.D. Associate Professor
- Dr. Safiqul Haque- M.Com., Ph.D., Assistant Professor
- Mr. Manoj Kedia- M.Com., Assistant Professor
- Mr. Bikash Kr. Jain- M.Com., B.Ed., Assistant Professor
- Mr. Dhrubajyoti Sarma- M.Com., Assistant Professor
- Mrs. Rimjim Borah--M.Com., B.Ed., Assistant Professor
- Mr. Dipjoy Langthasa M.Com, PGDCA , Assistant Professor

DEPARTMENT OF MANAGEMENT

The primary objective of the Department of Management is to impart quality education in the field of Management as per the syllabus of ASSEB. and G.U. in Higher Secondary and Degree level respectively. The faculty of the department believes that quality education can be imparted only when practical knowledge and experiences are incorporated in the teaching method. Thus, every year, the department organises Field Trips for its Major students. Apart from field survey, the department also organizes guest lectures, mock interviews, debates etc. Research guidance leading to Ph.D. is also offered by faculty member of the Department.

Presently, the following faculty members are serving in the department.

- Dr. Malamoni Dutta, M.Com., M.Phil., PGDPM, Ph.D., Associate Professor & HOD
- Dr. Bhababhuti Sarma, M.Com., Ph.D., Associate Professor
- Dr. Kukil Borah, M.Com., M.Phil , Ph.D., Assistant Professor Associate
- Dr. Chaitali Das, M.Com., LL.B., C.S. (Inter), M.Phil., Ph.D., Assistant Professor

- Mr. Souvick Baruah, M.Com., PGDBM. Assistant Professor
- Ms. Indrani Bhagowati, M.Com., DAHTM, Assistant Professor
- Dr. Bonosree Bhuyan M. Com, Ph.D., Assistant Professor

DEPARTMENT OF FINANCE

At the time of inception, the Department of Finance was known as the Department of Commerce (Banking). However, in the year 2003, it was renamed as the Department of Finance. The Department thrives to develop a broad understanding of financial concepts and tools through knowledge of financial theories within the primary areas of finance. It teaches UG and HS level programs aligned with the faculty's interdisciplinary knowledge and expertise. It also holds the credit of guiding the students to attain State Highest Marks in Banking in HS Final Examinations several times. The department aspires to provide quality education along with proper guidance to the budding students of today.

Presently, following faculty members are serving in the department:

- Dr. Runumoni Lahkar Das, M.Com., M.Phil., B.Ed., LL.B., Ph.D., Associate Professor & HOD
- Ms. Pallavi Kakati, M.Com., M.Phil., Assistant Professor.
- Dr. Dhani Kanta Kalita, M.Com., M.Phil., Ph.D., Assistant Professor.
- Dr. Satyajit Sarmah, M.Com., M.Phil., Ph.D., Assistant Professor.
- Dr. Rohit Bhattacharjee, M.Com., M.Phil., Ph.D., Assistant Professor.
- Mr. Dipankar Hazarika, M.Com., Assistant Professor.

DEPARTMENT OF ECONOMICS

Economics as a discipline of social science has a practical approach to enrich economic values among the students in their daily as well as in their professional life. The Department of Economics aims to acquaint the students with the contemporary economic problems and enable them to appreciate and participate in the efforts being made to tackle them. The students of the department have consistently shown good results. From the academic session 2020-2021, the department obtained the permission from Gauhati University to start B.A. (Hons.) course in Economics and B.Sc. (Regular) course with Economics-Mathematics-Statistics combination.

Presently, the following faculty members are serving in the department:

- Dr. Upasana Chakravarty, M.A., M.Phil., Ph.D., Associate Professor & HOD
- Dr. Ananta Pegu, M.A., Ph.D., L.L.B, Associate Professor
- Mr. Sumit Ghosh M.A., M.Phil., Assistant Professor

DEPARTMENT OF MATHEMATICS AND STATISTICS

The Department of Mathematics and Statistics encourages logical reasoning and mental rigor. The subjects taught in the H.S level are Business Mathematics and Statistics (BMS) and Mathematics. In the undergraduate level, both Business Mathematics and Business Statistics are taught. From the academic session 2020-2021, the department got the permission from Gauhati University to start B.Sc. (Regular) course with the subject combination Mathematics-Statistics-Economics.

Presently, the following faculty members are serving in the department:

- Ms. Jayashree Pathak, M.Sc., B.Ed., Assistant Professor and HOD(i/c)
- Mr. Santanu Kumar Borah, M.Sc., PGDCA, Assistant Professor
- Dr. Chandana Goswami, M.Sc., M.Phil., Ph.D., Assistant Professor
- **Vacant (Sanctioned post)**

DEPARTMENT OF ENGLISH

The Department of English imparts learning both at the Higher Secondary and Under Graduate level. It aims:
- ➢ To enrich the reading, writing, listening and comprehending skills of the students.
- ➢ To create awareness in the young minds about the importance of the English language as the language of universal communication.
- ➢ To help the students communicate effectively in English which in turn would give them the confidence to face the competitive world.
- ➢ To impart the correct practices of the strategies of effective business writing.

Presently, the following faculty members are serving in the department:
- Dr. Prarthana Barua, M.A., Ph.D., Associate Professor & HOD
- Ms. Anjita Bora, M.A., M.Phil., PGCTE., Assistant Professor
- Ms. Archana Bora, M.A., M.Phil., Assistant Professor
- Mr. Sankarjyoti Chaudhury, M.A., Assistant Professor

DEPARTMENT OF ASSAMESE

The main objective of the Department is to impart quality education related to the Assamese Language and Commerce Education in Higher Secondary and Degree courses respectively.

Presently, the following faculty members are serving in the department:
- Dr. Swapna Smriti Mahanta. M.A., Ph.D., Associate Professor & HOD
- Mr. Debasish Buragohain, M.A., Assistant Professor

DEPARTMENT OF BENGALI

The primary objective of the department is to impart quality education relating to Bengali literature and language from Higher Secondary to Under Graduate level, as per the syllabus of ASSEB and Gauhati University respectively.

Presently, the following faculty members are serving in the department:

- Dr. Shrabani Bhadra, M.A., B.Ed., M.Phil., Ph.D., Associate Professor & H.O.D
- Mrs. Kalpana Dutta Dhar, M.A. (Double), Assistant Professor

DEPARTMENT OF HINDI

The main objective of the Department is to impart quality education relating to Hindi studies from Higher Secondary to the Under Graduate level.

Presently, the following faculty members are serving in the department:

- Mrs. Purnima Singh, M.A., B.Ed., Assistant Professor & HOD
- Ms. Chinmoyi Das, M.A. Assistant Professor

DEPARTMENT OF INFORMATION TECHNOLOGY

The Department of Information Technology was established in the year 2005. The department conducts both theory as well as practical classes for B. Com. as well as Higher Secondary students.

Presently, the following faculty members are serving in the department:

- Mr. Jitumoni Borah, MCA., M.A. (Eco.), M.Phil. Assistant Professor & HOD
- Mr. Hirajyoti Sarma, M.Sc. (IT), Assistant Professor
- Mr. Apurba Haloi, M.Sc. (IT), PGDCA, Assistant Professor

DEPARTMENT OF M.COM.

The Department of M.Com. came into existence in the year 2011. It teaches higher-level concepts in the domain of Commerce by providing two broad areas of specialization viz Accounting & Finance and Management & Marketing. The department aims at motivating the students to pursue various higher studies options like M.Phil, Ph.D, MBA etc. The Department has a record of holding positions and an overall pass percentage of 96-97 % in the M. Com. Final Examinations.

Presently, the following faculty members are serving in the department

- Dr. Bhababhuti Sarma, M.Com., Ph.D., Associate Professor & Co-ordinator
- Dr. Chandra Prabha Bohra, M.Com. (Gold Medal), Ph.D MBA, Asstt. Professor& HOD
- Dr. Jayanta Kr. Das, M.Sc. (Double), PGDCA, Ph.D. Assistant Professor
- Mr. Kuldip Sarma, M.Com., Assistant Professor
- Ms. Priyanka Mittal, M.Com., Assistant Professor
- Mr. Hrishikesh Pathak, M.Com. Assistant Professor

DEPARTMENT OF BACHELOR OF BUSINESS ADMINSTRATION (BBA)

The Department of Bachelor of Business Administration was established in 2008. It aims to provide knowledge and requisite skills in different areas of Management like Human Resource, Finance, Operations and Marketing in order to give a holistic understanding of the business system. Summer Internship Programmes are organised every year for BBA 5th Semester students.

Extra-curricular activities like Field Trips are also organised for the BBA 2nd Semester students to impart practical knowhow.

Presently, the following faculty members are serving in the department:

- Dr. Bijoy Kalita, M.Com., Ph.D., Associate Professor, Co-Ordinator
- Ms. Rashmi Tiwari, M. Com., MBA (Finance), Assistant Professor, HoD
- Ms. Marami Moni Choudhury, MBA (HRM & MRKT), Assistant Professor
- Ms. Sudipta Karmakar, M.A., (English) Assistant Professor
- Mr. Himanku Sarma, MBA, M.Com., Assistant Professor
- Mr. Bhargav Talukdar, M.Com., Assistant Professor
- Mr. Jishuraj Kashyap, M. Com. Assistant Professor

DEPARTMENT OF COMPUTER SCIENCE

Computer education has been an integral part of K. C. Das Commerce College since 2008. The Department of Computer Science

- provides a strong foundation in fundamentals of computers.

- makes the students understand, analyse and develop computer programs in areasrelated to algorithm, web design and networking for efficient design of computer- based system.

- brings clarity on both conceptual and application-oriented skills in Commerce, Finance and Accounting and IT Applications in Business context.

The department is well-equipped with 40 numbers of computers (including 10 n-computing devices) and is also provided with internet connectivity.

Courses of BCA and PGDCA are offered under this Department.

Presently, the following faculty members are serving in the department:

- Dr. Bijoy Kalita Ph.D., Associate Professor, Coordinator
- Mr. Tabiruddin Ahmed, M.Sc. (Computer Sc.) Assistant Professor, HoD
- Mr. Tony Bayan, M.Sc. (IT) Assistant Professor
- Ms. Jurimoni Kalita, M.Sc. (Computer Sc.) Assistant Professor
- Ms. Sudipta Karmakar, M.A. (English) Assistant Professor
- Ms. Jyotisikha Biswasi, MCA, Assistant Professor

LIBRARY STAFF

- Dr. Shrabani Bhadra, M.A., B.Ed., M.Phil., Ph.D., Associate Professor & H.O.D (Librarian i/c)
- Mr. Bedanga Ranjan Bora, M.Lib.I.Sc (Assistant Librarian)
- Ms. Archanagita Saikia, M.Lib.I.Sc. (Assistant Librarian)
- Mr. Rajesh Rajbongshi, Grade IV
- Mrs. Momi Devi, Grade IV

NON-TEACHING STAFF

- Mr. Paresh Kalita, B.A., Senior Assistant
- Ms. Saraju Kakati, B.A., Junior Assistant
- Ms. Rina Das, Junior Assistant
- Mr. Ratul Medhi, Library Bearer
- Ms. Barnali Choudhury, B.A., Junior Assistant
- Mr. Phul Kr. Tamang, B.Com., Accounts Assistant
- Mr. Nilotpal Das, Junior Assistant
- Mr. Hemanta Ch. Deka, Grade IV
- Mr. Hemen Deka, Grade IV
- Ms. Momi Devi, Grade IV
- Mr. Hemen Barman, Grade IV
- Mr. Girish Deka, Grade IV
- Mr. Siba Charan Das, Grade IV
- Mr. Dipak Rajbongshi, Grade IV
- Mr. Ratul Deka, Grade IV
- Mr. Manindra Deka, Grade IV
- Mr. Tilok Borah, Grade IV
- Mr. Sunil Sarma, Grade IV
- Mr. Krishna Rao (Cleaner)
- Ms. Dharmeswari Deka (Cleaner)
- Mr. Syed Ali (Cleaner)
- Mr. Binod Rai (Gardener)
- Mr. Sailen Tiwari, Plumber
- Mr. Prabhat Mitra, Electrician

ADMISSION PROCEDURE

- Admission into the College is made strictly in order of merit and is governed by the College admission rules.
- The College follows the Reservation Policy of the Government of Assam.
- The segregation of seats as per quota are:

SC	7%
ST (Hills)	5%
ST (Plains)	10%
OBC / MOBC	15%
Differently Abled	2%
EWS	10%

> Other OBC (Tai Ahom, Chutia, Moran, Matak, Koch Rajbongshi and Tea Tribes – 2% each).

As per Govt. of Assam O.M. No. AHE 250/2014/1, dated 05.06.2014, a maximum 5% of the seats may be earmarked as per break up given below:

(a) 2% for sports persons of sports recognized by IOA/SAI and also have representedDistrict/State etc.

(b) 1% for wards of employees of the College

(c) 1% for NCC/NSS/Scouts & Guides

(d) 1% for students with achievement in cultural activities.

The above-mentioned seats are to be filled up on the basis of the merit list of studentsconcerned in each category.

ADMISSION GUIDELINES

❖ **Applicants willing to take admission into the First Semester of B.Com. and Self-sustainable Courses like BA (Economics Honours), B.Sc. (Regular course with Eco-Stats-Maths combination), BBA and BCA must register their names in the ASSAM STATE HIGHER EDUCATION ADMISSION PORTAL (Samarth eGov). The link for the same is www.assamadmission.samarth.ac.in .**

❖ **Thereafter, candidates must also register their names in the College Registration Portal for Data Management at https://admissions.kcdccollege.ac.in.**

❖ For programmes like M.Com. and PGDCA., candidates must **register their names and fill-up the necessary details at https://admissions.kcdccollege.ac.in**

❖ **TO PROCEED WITH THE REGISTRATION, READ THE INSTRUCTIONS CAREFULLY AND CLICK ON "I AGREE".**

Instructions:

- Click on Register Now to register yourself for Application form fill-up.
- One Contact Number and one E-mail can be used only once.
- Set your own password. An Email with verification Link will be sent to your registered email id.
- Check your Spam mail for verification mail.
- Click the link to complete your registration.
- After successful registration, login using email id and Password to fill the Application Form.

Documents to Upload:

- Passport size photograph (.jpg/.jpeg, max 200KB)
- Marksheet & Certificates (.jpg/.jpeg, max 500KB each)
- Domicile Certificate (Birth Cert./PRC/Aadhar)
- Caste Certificate, BPL (if applicable)
- EWS Certificate, Cultural/NCC/NSS Certificates
- Freedom Fighter/Disability Certificate (if applicable)
- Bank Passbook First Page
- Gap Certificate (if applicable)

For Queries:

- Tech Assistance: 9085312812 / 7002035354
- Email: admin@kcdccollege.ac.in

❖ Since all payments related to admission are to be made online, applicants are to ensure before-hand that their online modes of payment (Debit Card/ Credit Card/ Net Banking) are active and working and they have sufficient balance in their accounts for doing so. The College will not be responsible if applicants are unable to make their payments online due to any reasons.

ADMISSION INTO HIGHER SECONDARY FIRST YEAR

- Interested candidates are asked to log in to Darpan Portal and get them registered before the last date.
- Admission will take place in Offline Mode.

- **The date and time of admission will be notified in the College website.**

FEES STRUCTURE FOR THE SESSION 2025-26

*(FEES PAYABLE AT THE TIME OF ADMISSION MAY VARY SUBJECT
TO THE ISSUE OF GOVT. NOTIFICATION)*

SESSION FEES

H. S. 1st Year

Sl. No.	Head	Fees Head	Fees
1	Assam Higher Secondary Council fee	Registration fee	150
		Enrolment fee	50
2	Establishment	Renovation & repairing of old buildings	100
		Desk Bench and College Furniture	100
		Computer Purchase and Annual Mai...	80
		Toilet repairing & Cleaning	50
		Boys & Girls Common Room	50
		CCTV & Security	100
		Campus beautification, Gardening	50
		Internal Road and disaster fund	100
3	Electricity	Power	300
		Generator, Fuel, Fan-Bulb purchase & ...	200
4	Library	New Book Purchase	200
		Library & Lib. Software updating	100
5	Contingency	Stationery, TA to Council	400
6	Development	Academic Seminar	100
		Sost & Hard Skill Development	50
		Sports facility & Training	50
		Cultural facility and workshop	50
7	Continuous Evaluation	Examination fees	200
8	Students related fee	NCC/NSS/Scout/Red Cross	50
		I Cards	50
		Magazine	100
		Union Fees	50
		Games & Sports Competition	50
		Festival	50
		Culture & Drama and Music	100
		Debate	100
		Youth Festival	100
		GMC Tax	200
Grand Total			3,330

Fees payable for admission into H.S. 1ˢᵗ Year

Head of Fees		SEBA		Other Board	
		Boys	Girls	Boys	Girls
1.	**Session Fees**	3330.00	3330.00	3330.00	3330.00
2.	**Eligibility Certificate Fees**	0	0	300.00	300.00
	Total (in Rs.)	3330.00	3330.00	3630.00	3630.00

Fees payable for admission into H.S. 2ⁿᵈ Year

Head of Fees		Boys	Girls
1.	**Session Fees**	3130.00	3130.00
	Total (in Rs.)	3130.00	3130.00

B.COM. 1ˢᵗ SEMESTER
Admission Fees

S.No.	Head	Fees Head	Fees
1	University Fee	Affiliation & Inspection fee	200
		Registration fee	430
		Enrolment fee	250
2	Establishment	Renovation & Repairing old buildings	100
		Desk Bench and College Furniture	100
		Computer Purchase and Annual Maintenance	80
		Toilet repairing & Cleaning	50
		Boys & Girls Common Room	50
		CCTV & Security	100
		Campus beutification, Gardening	50
		Internal Road and disaster fund	100
3	Laboratory	Equipments, Chemicals etc.	900
4	Electricity	Power	300
		Generator, Fuel, Fan-Bulb purchase & repairing	200
5	Library	New Book Purchase	200
		Library & Lib. Software updating	100
6	Contingency	Stationery, TA, to University	400
7	Development	Academic Seminar	100
		Quality (NAAC)	100
		Faculty	100
		Guest Lecturer	50
		Sost & Hard Skill Development	50
		Sports facility & Training	50
		Cultural facility and workshop	50
8	Continuous Evaluation	Examination fees	200
9	Students related fee	NCC/NSS/Scout/Red Cross	50
		I Cards	50
		Magazine	100
		Union Fees	50
		Games & Sports Competition	50
		Festival	50
		Culture & Drama and Music	100
		Debate	100
		Youth Festival	100
		GMC Tax	200
Grand Total			**5,160**

Fees payable by AHSEC and Other Board Students (within Assam) for admission into B.Com. 1st Semester

	Head of Fees	Honours Course
1.	Admission Fees	5160.00
	Total (in Rs.)	5160.00

Fees payable by Other State Board Students (outside Assam) for admission into B.Com. 1st Semester

	Head of Fees	Honours Course
1.	Admission Fees	5160.00
2.	Eligibility Certificate Fees	1820.00
	Total (in Rs.)	6980.00

Note:
- **For Admission into the B.Com. Course, students from other Boards outside Assam must pay a fee of Rs. 1820/- to Gauhati University to obtain Eligibility Certificate which may be subject to change from time to time.**
- **Major students of 6th Semester will have to pay an additional amount of Rs. 200.00/- for Project Work as and when notified by the College.**

Fees payable for admission into B.Com. III & V Semesters

	Head of Fees	Honours Course
1.	Admission Fees	4730.00
	Total (in Rs.)	4730.00

B.A. 1ST SEMESTER WITH ECONOMICS HONOURS
(Self-sustainable Course)
Session Fees

Sl. No.	Head of Fees	Amount (in Rs.)
		Major
1.	Admission Fees	400.00
2.	Establishment Fees	1500.00
3.	Laboratory Fees	300.00
4.	Electricity Fees	600.00
5.	Contingency Fees	400.00
6.	Enrolment Fees	200.00
7.	Identity Card Fees	50.00
8.	Development Fees	1000.00
9.	Library Fees	200.00
10.	Internal Exam Fees	200.00
11.	NCC/NSS/Scouts & Guides Fees	30.00
12.	Magazine Fees	150.00
13.	Students' Union Fees	300.00
14.	Games and Sports Fees	100.00
15.	Festival Fees	100.00
16.	Co-curricular Fees	100.00
17.	Cultural/Music Fees	50.00
18.	Debating/Literature Fees	50.00
19.	Student Welfare Fund	50.00
20.	ICT Fee	100.00
21.	Youth Festival	100.00
22.	Maintenance of Security Service	200.00
23.	GMC Tax	200.00
Total (in Rs.)		**6380.00**

Note:

- For Admission into the B.A. (Economics Honours) Course, students from Other Boards outside Assam must pay a fee of Rs. 1820/- to Gauhati University to obtain Eligibility Certificate which may be subject to change from time to time.
- **Renewal Admission fees of Rs. 500/- is to be paid at the time of 2nd, 4th and 6th Semester admission respectively.**

Fees payable for admission into B.A. 1st Semester (Economics Honours)

	Head of Fees	Within Assam	Other Board (Outside Assam)
1.	Admission Fees	6380.00	6380.00
2.	Registration Fees	430.00	430.00
3.	Enrolment Fees	250.00	250.00
4.	Eligibility Certificate Fees	-	1820.00
	Total (in Rs.)	**7060.00**	**8880.00**

Fees payable for admission into B. A. III & V Semester(Economics Honours)

	Head of Fees	Hons. Course
1.	Admission Fees	6380.00
2.	Enrolment Fees	250.00
	Total (in Rs.)	**6630.00**

B.Sc. 1ST SEMESTER (REGULAR COURSE)

(Self-Sustainable Course)

Session Fees

Sl. No.	Head of Fees	Amount (in Rs.)
		Regular
1.	Admission Fees	400.00
2.	Establishment Fees	1500.00
3.	Laboratory Fees	300.00
4.	Electricity Fees	600.00
5.	Contingency Fees	400.00
6.	Council Enrolment Fees	200.00
7.	Identity Card Fees	50.00
8.	Development Fees	1000.00
9.	Library Fees	200.00
10.	Internal Exam Fees	200.00
11.	NCC/NSS/Scouts & Guides Fees	30.00
12.	Magazine Fees	150.00
13.	Students' Union Fees	300.00
14.	Games and Sports Fees	100.00
15.	Festival Fees	100.00
16.	Co-curricular Fees	100.00
17.	Cultural/Music Fees	50.00
18.	Debating/Literature Fees	50.00
19.	Student Welfare Fund	50.00
20.	ICT Fee	100.00
21.	Youth Festival	100.00
22.	Maintenance of Security Service	200.00
23.	GMC Tax	200.00
Total (in Rs.)		**6380.00**

Note:

- For Admission into the B.Sc. (Regular Course), students from Other Boards outside Assam must pay online a fee of Rs. 1820/- to Gauhati University to obtain Eligibility Certificate which may be subject to change from time to time.

Fees payable for admission into B.Sc. 1st Semester (Regular)

	Head of Fees	Within Assam	Other Board (Outside Assam)
1.	Admission Fees	6380.00	6380.00
2.	Registration Fees	430.00	430.00
3.	Enrolment Fees	250.00	250.00
4.	Eligibility Certificate Fees	-	1820.00
	Total (in Rs.)	**7060.00**	**8880.00**

Fees payable for admission into B. Sc. III & V Semester(Regular)

	Head of Fees	Regular Course
1.	Admission Fees	6380.00
2.	Enrolment Fees	250.00
	Total (in Rs.)	**6630.00**

Fees payable for admission into M. Com. 1st Semester by GU students
(Self-sustainable Course)

	Head of Fees	Fees to be paid
1.	Session Fees	8000.00
2.	P.G. Establishment Fees	4400.00
3.	Identity Card	100.00
4.	Registration Fees	430.00
5.	Enrolment Fees	250.00
	Total (in Rs.)	**13,180.00**

Fees Payable for admission into M. Com. 1st Semester by Non-GU students

	Head of Fees	From Assam	Outside Assam
1.	Session Fees	8000.00	8000.00
2.	P.G. Establishment Fees	4400.00	4400.00
3.	Identity Card	100.00	100.00
4.	Eligibility Certificate	1210.00	1820.00
5.	Registration Fees	430.00	430.00
6.	Enrolment Fees	250.00	250.00
	Total (in Rs.)	**14,390.00**	**15,000.00**

Fees payable for admission into M. Com. 3ʳᵈ Semester

	Head of Fees	
1.	Session Fees	8000.00
2.	P.G. Establishment Fees	4400.00
3.	Enrolment Fees	250.00
	Total (in Rs.)	12650.00

Note:

- **For 2ⁿᵈ and 4ᵗʰ Semester respectively, M. Com. Students have to pay the SessionFees only.**

Fees payable for admission into BBA/Computer Science annually
(Self-sustainable Course)

	Head of Fees	Within Assam	Outside Assam
1.	Session Fees	8000.00	8000.00
2.	Establishment Fees	24160.00	24160.00
3.	Identity Card	100.00	100.00
4.	Registration Fees	430.00	430.00
5.	Enrolment Fees	250.00	250.00
6.	Eligibility Certificate Fees	-	9080.00
	Total (in Rs.)	32940.00	42020.00

Note:
- **Students from outside Assam has to pay an amount of Rs. 9080/- as Eligibility Certificate Fees to the Gauhati University which may vary subject to the issuance of GU notification.**
- **Registration Fees Rs. 430/- and University Enrolment Fees Rs. 250/- is to be paid by students irrespective of their Boards. However, this may vary subject to the issuance of GU notification.**
- **The course curriculum for BBA & BCA is the one prescribed by Gauhati University.**

Fees payable for admission into BBA/Computer Science III & V Semester

	Head of Fees	Course fees
1.	Session Fees	8000.00
2.	Establishment Fees	24160.00
3.	Identity Card	100.00
4.	Enrolment Fees	250.00
5.	Eligibility Certificate Fees	-
	Total (in Rs.)	32510.00

Fees payable for admission into PGDCA (Half-Yearly)

Head of Fees		
1.	Admission Fees (Half Yearly)	5900.00
	Total (in Rs.)	5900.00

(Students taking admission in PGDCA will enjoy the benefit of One Online Certificate Course free of cost run by K. C. Das Commerce College.)

Other Fees

- *Fees for issue of Duplicate Identity Card is Rs. 100/-*

CAMPUS LIFE

STUDENTS' UNION

The Students' Union acts as an umbrella body for all the clubs and committees on campus and ensures their smooth functioning at each juncture. Apart from being the link between the students and the management, the Students' Union is responsible for the brand enhancement of the campus and constantly strives towards making the experience of the students on campus comfortable and enriching. The Students' Union provides powerful leadership and learning opportunities. It serves as the voice for an entire student body and actively works with teachers and advisors to promote a better learning environment.

STUDENTS' GRIEVANCE AND REDRESSAL CELL

The function of the Students' Grievance and Redressal Cell is to look into the complaints lodged by any student of the College and judge its merit. Anyone with a genuine grievance may approach the cell in person or in consultation with the office bearers of the Students' Union. In case the person is unwilling to appear in self, grievances may be dropped in writing at the link given in the website. Grievances may also be sent through e-mail to the member/Officer in-Charge of Students' Grievance Cell.

This cell functions with the objective of:
- Ensuring a democratic environment in the campus
- Solving the various personal and educational related grievances of the teacher-trainee
- Acquainting all teachers and students about their rights and duties
- Making the institute student friendly

Please further details, visit www.kcdccollege.ac.in

ANTI- RAGGING CELL

The College has a vigilant cell against instances of ragging. The cell takes measures to repeatedly remind students of the consequences of ragging and ensures that parents and new students are made aware of their rights. The Anti-Ragging Cell has been constituted to prevent ragging and to take anti-ragging measures as per the guidelines issued by the Supreme Court of India and UGC.

Please further details visit www.kcdccollege.ac.in

CAREER GUIDANCE AND PLACEMENT CELL

The Career Guidance and Placement Cell (CGPC) of the College functions with the objective of guiding and assisting the students to achieve their career goals. It provides awareness on higher studies, self-employment and job opportunities. The Cell takes adequate steps in identifying the current demands of the industry and prepares students towards this need. Adequate emphasis is given to soft skill development complementing the regular academic

performance. The Career Guidance and Placement Cell of our College play a vital role in shaping the careers of our students. Our College attracts some of the best names in the industry who is aware of the quality of human resource that we create.

A fulltime Placement Officer is assisted by the team and student coordinators work in tandem with the faculties to help our students develop their productivity and employability.

Functions of the Career Guidance and Placement Cell

- Sustained training for placements and competitive examinations
- Knowledge building sessions
- Training in basic communication skills
- Training in group discussions and interview skills
- Aptitude Test training
- Career Guidance sessions with industry experts informing students about various choices regarding their careers.
- Campus recruitment by leading companies offering challenging job profiles.

MENTORING PROGRAMME

The mentor-mentee relationship can be an invaluable one for the parties, the mentor as well as the mentee. The mentor's role is to teach, guide and help to shape the professional growth and learning of the mentee and to serve as a positive role model. The mentee's role is to seek guidance and constructive feedback on his/ her academic pursuits and professional development and career goals. However, to make the relationship grow, each party needs to understand the role they play.

The goal of K. C. Das Commerce College in this regard is to create a vibrant teaching-learning and self-exploring environment where the students can understand and access their own potential.

The newly admitted students are grouped and allotted respective mentors for their entire stint in the College. The details of allotment are available in the website of the College.

RESEARCH AND DEVELOPMENT CELL

Promotion of research and research-based activities amongst the faculty is a key strategy of the College. The Community Research and Development Cell of the College has been set up with an objective to assist Communities and Societies at large with regard to various socio-economic aspects. For reports of works done, one may visit: www.kcdccollege.ac.in.

I.T. Research and Development Cell creates and maintains institutional web interfaces. Digital Library and Learning Management Software (LMS) are two of the most important works done so far. Digital marketing has been done as part of extension services. Some institutions have shown faith and already bought our software products. For reports of works done, one may visit: www.kcdccollege.ac.in.

ABOUT IT R&D CELL

Computer Science is the main stem of the IT R&D Cell of K. C. Das Commerce College.

- The IT R&D Cell is supporting 11 reputed colleges of Assam w.r.t to installation and maintaining Digital Library.
- The IT R&D Cell has developed its own Learning Management System (LMS) for the stake holders of K. C. Das Commerce College.
- The IT R&D Cell has developed the College Website and has been maintaining the same as well as the MOOC's Platform, Value Added Education Portal and KCDCC Audio Book.
- The IT R&D Cell has been developing a portal and Mobile Application for IIE Assam for Van Dhan Vikas Kendra's.
- The Department of Computer Science with IT R&D Cell has developed a MOOC Course on Machine Learning using SciKit Learn.

START - UP AND INNOVATION CELL

Innovations have a strong linkage to the world of start-up. The foremost purpose of the Cell is to encourage, inspire and nurture young students through a supportive environment that helps them to establish their business ideas and develop their concepts into market ready products.

It also aims to:

- Conduct various innovation and entrepreneurship related activities, identify and reward innovations and share success stories.
- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.

SKILL HUB UNDER THE PMKVY 4.0

Our Career Counselling Unit thrives hard to take care of the needs of interested students. Recently, the College has been allotted a Skill Hub under the PMKVY 4.0 by the Government of Assam.

Stakeholders are working hard to fulfill the targets set in the Institutional Perspective Plan. The College is all prepared to develop into a high quality multi-disciplinary institution.

COLLEGE EVENTS

The College is additionally involved in the following allied activities:

- Blood Donation Camps & Yoga classes.
- All Assam Inter-College and Inter-University Music Competition, an annual event.
- Ramesh Ch. Chaudhury Memorial All Assam Inter College Debate Competition, anannual event.
- College Foundation Day Lecture, an annual event.
- Freshmen Social and College Week held annually.
- Inter College Bishnu Rabha Geet Competition
- Inter College Kabadi Competition Season-2
- Online All Assam Article Writing Competition.
- Inter College Idea Innovation Competition 2.0
- Inter College Coding Competition.

CO-CURRICULAR ACTIVITIES, CELLS AND CLUBS

The College has the following clubs / cells for conducting different activities in various fields and students may contact the concerned Professor –in- charge of the club for taking membership.

Name of the Club / Cell	Professor-in-Charge
➢ Music and Culture Club	Dr. Chinmoyi Das (Dept. of Hindi)
➢ Sports Club	Dr. Rohit Bhattacharjee (Dept. of Finance)
➢ Debate, Quiz & Symposium Club	Mr. Bonosree Bhuyan (Dept. of Management)
➢ Literary Club	Dr. Swapna S. Mahanta (Dept. of Assamese)
➢ Athletic Club	Dr. Satyajit Sarmah (Dept. of Finance)
➢ Red Ribbon Club	Ms. Jayashree Pathak (Dept. of Maths & Stats)
➢ NSS Wing	Dr. Safiqul Haque (Dept. of Accountancy)
➢ NCC Wing	Dr. Ananta Pegu (Dept. of Economics)
➢ Scouts and Guide	Dr. Safiqul Haque (Dept. of Accountancy)

INFRASTRUCTURE AND FACILITIES

LIBRARY

A library is the heart of an educational institution and the library of K. C. Das Commerce College is no exception. It is the hub of academic activities of the College: a trinity of the library staff, reading materials and the readers. Our Library is one of the best College libraries in Assam in providing efficient service to the readers with a total number of 27,671 books along with other facilities. It is spacious with a reading room which has a seat capacity for about 100 readers. The Library has a collection of over twenty seven thousand books in different subjects. Latest publications are continuously added to the existing collection to equip students with a wide range of academic material. The College Library provides user services through automated environment; it is equipped with latest SOUL 3.0 Integrated Library Management Software, besides circulation facility using bar-coding, QR-coding, Digital Attendance System for Library and Internet facility. The Library has access to E-Resources through the – One Nation One Subscription (ONOS), National Library and Information Services Infrastructure for Scholarly Content (N-LIST) and National Digital Library of India (NDLI). It also subscribes various journals of national repute and a number of prominent national and regional dailies. The Library - Book Bank facility caters to the needs of the economically underprivileged students of the society. The Library is expanding its access to electronic and digital resources through Digital Library (DL) cum Institutional Repositories (IR) and Library Website. It also offers the - BEST READER AWARD to the student who makes the best use of the library with an aim to inculcate the reading habit among the students. The various services offered by the library includes Reference Service, Circulation, Periodical Service, Current Awareness Service, Reprographic service, Web-OPAC, Newspapers Facility, Book Bank services for the economically backward students, Internet service, E-Resource service, Institutional Repository, Social Media inputs, Library Orientation and Library Internship.

DIGITAL CLASS ROOMS

The College has Digital Class Room facility for conducting different academic activities. Classrooms are equipped with digital teaching aids including PCs, overhead projector and audio system.

COMMERCE LAB

Commerce Lab of K. C. Das Commerce College was inaugurated on 29th October 2018 by Prof. Prasantha Athma, Head and Dean, Department of Commerce, Osmania University, Hyderabad.

Keeping pace with industrial growth and need, it has become a necessity for a commerce student to gain practical exposure of the processes, procedures and practices followed in the business world along with theoretical insights.

AUDIO LAB

The Audio Lab of K.C Das Commerce College was started in 2023. The objective of Audio Lab is to produce quality audio tracks of lessons, case studies and Educational Videos to help the students have easy access to learning. Through the case studies an assessment is done about their understanding of the particular concept. The Audio-Video TLM assignment videos made by the students are assessed in the Audio Lab.

The Audiolab has the following equipments-

1. Computer with intel core i5 processor
2. Focusrite Scarlett Sound card
3. 1 Mic
4. 1 Studio focusrite Flat Headphones
5. 1 Mic Stand
6. 1 Amplifier
7. 1 Acoustic Guitar

The Recording is done using the DAW "NUENDO" by Steinberg. The software helps to Record and Mix Audio tracks.

Future Plans-
1. We will encourage students to start their own podcast.
2. We will be making more educational videos on Indian Management System.
3. New Case studies on various topics will be developed for the benefit   of the students

THE COLLEGE APP

The College App enables the students to procure information related to their curriculum, examination, assignments etc. and about the latest news and events too.

K C Das Commerce College Application is a native android application built exclusively for android platform using Android Studio. The App is solely based on Faculty-Student Model. It focuses on circulation of resource materials, assignments and notices. It follows a very simple and effective design to allow users to interact with the system even to a layman.

*** It is mandatory for the students to install the App and keep it handy. For assistance contact: Mr. Tony Bayan (Dept. of Computer Science)/ Mr. Apurba Haloi (Dept. of IT)*

OTHER FACILITIES:

The other facilities available for the students include

- E-Resource Centre
- Internet Facility
- Wi-Fi Facility
- Learning Management Software
- Reading Room within the Library
- Book Bank for the economically backward students
- Software ERP
- Digital Conference Hall
- Gymnasium
- Day Care Centre
- Canteen facility
- Safe drinking water
- Photocopier Point
- Publication Cell
- Departmental Store (upcoming project)

AWARDS AND SCHOLARSHIPS

Awards

- **Dr. Prafulla Chaudhury Award:** A cash award of Rs. 5,000/- (Rupees Five Thousand only) funded by Dr. Prafulla Chaudhury, son of Late Keshab Chandra Das is awarded to the Best Graduate of the College.
- **Sarat Chandra Das Award:** A cash award of Rs. 5,000/- (Rupees Five Thousand only) funded by the family of Late Sarat Chandra Das, son of Late K.C. Das is given to the Best Higher Secondary Scholar of the College.
- **Basanta Kr. Das and Basanti Devi Award:** A cash award of Rs. 10,000/- (Rupees Ten Thousand only) funded by Basanta Kumar Das & Basanti Devi Charitable Trust is given as scholarship to
  - (a) Two students from H.S. 1st year (one boy, one girl student) and
  - (b) Two students from B.Com. 1st year (one boy, one girl student).

The modality of selection shall be —

- I. The most meritorious from among the financially weak background.
- II. Single parent will be an added criterion for selection.

The award will continue for two years in H.S. and three years in B.Com. subject to the awardees maintaining meritorious results, the benchmark for which shall be mutually finalized. The award may be discontinued to a particular awardee on disciplinary ground.

- Award for Highest Marks in all courses

Scholarships

- National Scholarship (All India basis)
- State Merit Scholarship
- SC/ST Scholarship
- OBC/MOBC/Ex-Tea Garden Labour Scholarship
- Minority Scholarship

CODE OF CONDUCT

College Rules and Discipline:

- Students are expected to maintain a high standard of discipline, both within and outside the College premises.
- Use of mobile phones inside the College campus is strictly prohibited.
- Every student must bring his/her Identity Card to the College.
- Students must take proper care of the College property. Strict action will be taken against those caught damaging the same.
- Smoking and chewing of paan masala are not allowed inside the College campus. Students caught spitting in the classrooms, toilet or staircases will be severely

punished. A mass penalty of Rs. 500/- will also be imposed for such acts of gross indiscipline.

Class Attendance:

- Students must attend minimum 75% of total lectures delivered failing which they will not be allowed to fill up the forms and appear in the final examination.

Rules regarding College Internal Examination:

- There will be one compulsory Test Examination for H.S. and Sessional Examination for B.Com. classes.
- Students are required to secure at least 30% aggregate marks in the Test Examination/Sessional Examination in order to qualify for the Final Examination. Admit Cards will not be issued to those who fail to obtain the desired percentage of marks.

DRESS CODE

Programme	Boys	Girls	Third Gender
HS, B.Com., BA	Navy blue trousers, white shirt and maroon coloured sweater in winter.	White salwar, blue and white checked kurta, white dupatta and maroon coloured sweater in winter.	Navy blue trousers, white shirt and maroon coloured sweater in winter.
BBA & BCA	Grey trousers, white shirt, grey tie and grey coloured blazer in winter.	Grey trousers, white shirt, grey tie and grey coloured blazer in winter.	Grey trousers, white shirt, grey tie and grey coloured blazer in winter.
M.Com.	Grey trousers, blue and white striped shirt and grey coloured blazer in winter.	White salwar, blue and white striped kurta, white dupatta and grey blazer in winter.	Grey trousers, blue and white striped shirt and grey coloured blazer in winter.
PGDCA	Navy blue trousers, white shirt and maroon coloured sweater in winter.	White salwar, blue and white checked kurta, white dupatta and maroon coloured sweater in winter.	Navy blue trousers, white shirt and maroon coloured sweater in winter.

- **Boys are not allowed to wear jackets, jeans and T-shirts.**
- **Girls are not allowed to wear leggings. The length of the kurta must compulsorily be of knee length.**
- **Students must be in their uniform during Examinations, Freshmen Social, Open Sessions, College Week and other important events of the college.**

Important:
Parents/Guardians are requested to direct their wards to strictly abide bythe Code of Conduct of the College.

PRESENT GOVERNING BODY OF THE COLLEGE

Sl. No.	Name	Designation
01.	Prof. Amlandeep Das	President
02.	Dr. Hrishikesh Baruah	Principal & Secretary
03.	Sri. Siddhartha Bhattacharya	Special Invitee & Local MLA
04.	Prof. Nissar Ahmed Barua	Member (G.U. Nominee)
05	Prof. Amrit Pal Singh	Member (G.U. Nominee)
06.	Mr. Ruben Ramesh Chaudhury	Donor Member
07.	Dr. Bhababhuti Sarma	Member & Vice Principal
08	Dr. Swapna Smriti Mahanta	Member (Teachers' Representative)
09.	Dr. Malamoni Dutta	Member (Teachers' Representative)
10	Sri Amrit Chandra Das	Guardian Member
11	Sri Phani Kumar Sarma	Guardian Member
12	Mr. Mousumi Deb	Guardian Member
13.	Mr. Paresh Kalita	Member (Non-Teaching Representative)

K. C. Das Commerce College

K. C. Road, Chatribari. P.O. –Rehabari,

Guwahati -781008, Assam

Phone -0361-2733691
Website- **www.kcdccollege.ac.in**

E-mail.- kcdccollege@gmail.com

SNAPSHOTS

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SARASWATI IDOL IN THE COLLEGE CAMPUS

CELEBRATION OF 78TH INDEPENDENCE DAY

CELEBRATION OF 76TH REPUBLIC DAY

FOUNDATION STONE LAYING CEREMONY OF THE NEW BUILDING

OUR PRIDE

VOLUNTARY BLOOD DONATION CAMP HELD IN THE COLLEGE

HIV/AIDS AWARENESS PROGRAM

OUR GIRL'S TEAM WON THE INTER-COLLEGE BIRGWSHREE KABADDI TOURNAMENT HELD AT GAUHATI UNIVERSITY

PARTICIPATION IN YOUTH IMMERSION PROGRAMME 2025

PARTICIPATION IN ADVANTAGE ASSAM, 2.0

AN INTERACTIVE SESSION ON HOW TO CLEAR COMPETITIVE EXAMINATIONS

CELEBRATION OF WORLD RIVERS DAY

GLIMPSE OF 4TH RAMESH CHANDRA CHAUDHURY N.E. REGIONAL LEVEL DEBATE COMPETITION

CELEBRATION OF LACHIT DIVAS, 2024.
THE EVENT WAS GRACED BY HON'BLE GOVERNOR OF CHATTISGARH, SHRI RAMEN DEKA AS THE CHIEF GUEST

INAUGURATION OF 'NIJUT MAINA SCHEME' IN THE COLLEGE

A SCENE FROM THE IKS LECTURE DELIVERED BY DR. SAURABH PRAN SARMAH AND DR. HRISHIKESH BARUAH, PRINCIPAL
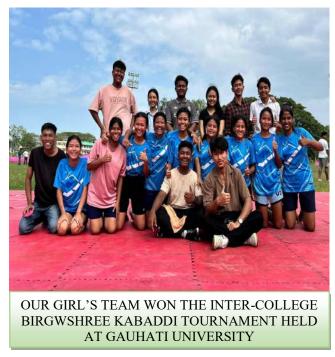

CELEBRATION OF INTERNATIONAL WOMEN'S DAY, 2025

TRAINING ON DISASTER MANAGEMENT BY DDMA

NCC DAY CELEBRATION

PARTICIPATION IN 'RED FEST' NORTH-EAST MULTI-MEDIA CAMPAIGN

WORLD ENVIRONMENT DAY, 2024 (PLANTATION DRIVE)

ONE-DAY WORKSHOP ON RESEARCH METHODOLOGY

IN-HOUSE DISCUSSION ON ASSAM BUDGET, 2025-26

CELEBRATION OF 'BHASHA GAURAV SAPTAH'

GLIMPSE OF NATIONAL SEMINAR ON INDIAN KNOWLEDGE SYSTEM

FREE HEALTH CHECK -UP AT GOSAIGHAT VILLAGE
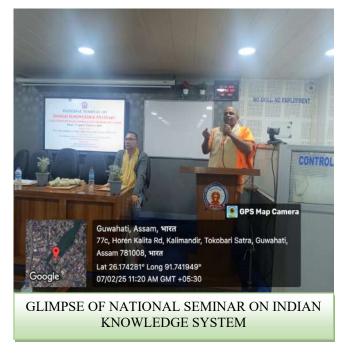

PROGRAM CONDUCTED BY THE RESEARCH AND DEVELOPMENT CELL OF THE COLLEGE

OPEN SESSION OF COLLEGE WEEK 2025
GRACED BY HON'BLE M.P. OF GUWAHATI,
SMT. BIJULI KALITA MEDHI

EXHIBITION OF COLLEGE WEEK 2025
GRACED BY HON'BLE M.P. OF GUWAHATI,
SMT. BIJULI KALITA MEDHI

COLLEGE WEEK, 2025

CLEANLINESS DRIVE BY THE COLLEGE NCC UNIT

CAMPUS BAZAAR, 2025